

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE MARSHALL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.STATE.KY.US/AGENCIES/APA

144 CAPITOL ANNEX FRANKFORT, KY 40601 TELE. (502) 564-5841 FAX (502) 564-2912

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CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE



Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Sarah Jane Schaaf, Secretary, Revenue Cabinet
Honorable Mike Miller, County Judge/Executive
Members of the Marshall County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Marshall County, Kentucky, as of June 30, 1998, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Marshall County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Marshall County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and laws of Kentucky. Consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Marshall County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of and for the year ended June 30, 1998, in conformity with the cash basis of accounting described above.

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Sarah Jane Schaaf, Secretary, Revenue Cabinet
Honorable Mike Miller, County Judge/Executive
Members of the Marshall County Fiscal Court

Our audit was performed for the purpose of forming an opinion on the financial statements of Marshall County, Kentucky, taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A–133, Audits of States, Local Governments and Non-Profit Organizations, and is not a required part of the financial statements. The other information provided on the accompanying schedules is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated March 17, 1999, on our consideration of Marshall County, Kentucky's compliance with certain provisions of laws, regulations, contracts, and grants, and internal control over financial reporting.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - March 17, 1999

MARSHALL COUNTY OFFICIALS

Fiscal Year Ended June 30, 1998

Mike Miller County Judge/Executive

Don Thomas County Attorney
Dan Duke County Clerk

Linda Fisk Circuit Court Clerk

Brian S. Roy Sheriff
Roger Ford Jailer

Ann Riley Property Valuation Administrator

Tim York County Treasurer

Jerry Bennett Coroner

Jerome Hicks Commissioner
Gordon Hargrove Commissioner
Jerry G. English Commissioner

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

MARSHALL COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1998

Assets

General Fund:		
Cash	\$	819,836
Road and Bridge Fund:		
Cash		210,872
Jail Fund:		
Cash		305,129
Jail Commissary Fund:		
Cash		61,916
Local Government Economic Assistance Fund:		
Cash		10,674
Community Development Block Grant Fund:		
Cash		4
Occupational Tax Fund:		
Cash		669,090
Occupational Tax Administrator Fund:		
Cash		31,167
Investments		1,621,963
Emergency 911 Fund:		
Cash		207,209
Building Inspector Fund:		
Cash		6,606
Public Properties Corporation Fund:		
Investments		159,630
Ambulance Fund:		
Cash		415
Payroll Account:		
Cash		99,546
T-4-1 A4-	ф	4 204 057
Total Assets	\$	4,204,057

\$ 4,204,057

MARSHALL COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 1998

June 30, 1998 (Continued)

Liabilities and Fund Balances

Total Liabilities and Fund Balances

<u>Liabilities</u>	\$ 0
Fund Balances	
Reserved:	
Jail Commissary Fund	61,916
Community Development Block Grant Fund	4
Emergency 911 Fund	207,209
Building Inspector Fund	6,606
Ambulance Fund	415
Public Properties Corporation Fund	159,630
Payroll Account	99,546
Unreserved:	
General Fund	819,836
Road and Bridge Fund	210,872
Jail Fund	305,129
Local Government Economic Assistance Fund	10,674
Occupational Tax Fund	669,090
Occupational Tax Administrator Fund	 1,653,130

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

MARSHALL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 1998

Cash Receipts	Totals (Memorandum Only)		General Fund		Road and Bridge Fund		Jail Fund	
Schedule of Operating Revenue Transfers In Jail Commissary Fund Receipts		9,581,582 2,700,000 70,121	\$	3,296,972	\$	1,263,701	\$	980,426
Total Cash Receipts	\$ 12	2,351,703	\$	3,296,972	\$	1,263,701	\$	980,426
<u>Cash Disbursements</u>								
Comparative Schedule of Final Budget and Budgeted Expenditures Schedule of Unbudgeted Expenditures Transfers Out Jail Commissary Fund Expenditures		9,434,229 37,223 2,700,000 58,854	\$	3,129,243	\$	1,483,073	\$	1,007,290
Total Cash Disbursements	\$ 12	2,230,306	\$	3,129,243	\$	1,483,073	\$	1,007,290
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1997		121,397 3,983,114	\$	167,729 652,107	\$	(219,372) 430,244	\$	(26,864) 331,993
Cash Balance - June 30, 1998*	\$ 4	4,104,511	\$	819,836	\$_	210,872	\$	305,129

^{*} Cash Balances Includes Investments

The accompanying notes are an integral part of the financial statements.

MARSHALL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1998 (Continued)

		Local									
			rnment		nmunity		cupational			_	
Jail		Econo			elopment	Tax			cupational	Emergency	
Comi	missary	Assis	tance	Bloc	k Grant	Ad	ministrator	Tax	ζ.	911	
Fund		Fund		Fund	<u>d</u>	Fur	nd	Fur	nd	Func	1
\$	70,121	\$	24,757	\$	360,527	\$	3,249,583	\$	50,541 2,700,000	\$	324,979
\$	70,121	\$	24,757	\$	360,527	\$	3,249,583	\$	2,750,541	\$	324,979
\$	58,854	\$	21,000	\$	365,130	\$	36,384 2,700,000	\$	3,133,733	\$	274,619
\$	58,854	\$	21,000	\$	365,130	\$	2,736,384	\$	3,133,733	\$	274,619
\$	11,267 50,649	\$	3,757 6,917	\$	(4,603) 4,607	\$	513,199 1,139,931	\$	(383,192) 1,052,282	\$	50,360 156,849
\$	61,916	\$	10,674	\$	4	\$	1,653,130	\$	669,090	\$	207,209

MARSHALL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1998 (Continued)

Cash Receipts	Buildi Inspec	•	•	erties oration	Ambulance Service Fund	
Schedule of Operating Revenue Transfers In Jail Commissary Fund Receipts	\$	21,372	\$	7,632	\$	1,092
Total Cash Receipts	\$	21,372	\$	7,632	\$	1,092
Cash Disbursements						
Comparative Schedule of Final Budget and Budgeted Expenditures Schedule of Unbudgeted Expenditures Transfers Out Jail Commissary Fund Expenditures	\$	20,141	\$		\$	839
Total Cash Disbursements	\$	20,141	\$	0	\$	839
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1997	\$	1,231 5,375	\$	7,632 151,998	\$	253 162
Cash Balance - June 30, 1998*	\$	6,606	\$	159,630	\$	415

^{*} Cash Balances Includes Investments

MARSHALL COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 1998

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Marshall County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the application of the criteria stated in GASB 14, Based upon the criteria stated in GASB 14, management has included the Jail Commissary Fund, Occupational Tax Administrators Fund, Public Properties Corporation Fund, and Ambulance Fund as part of the reporting entity.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

C. Basis of Accounting

The financial statements were prepared on a cash basis of accounting pursuant to Kentucky Revised Statute (KRS) 68.210 as recommended by the State Local Finance Officer. Consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

D. <u>Legal Compliance - Budget</u>

The Marshall County budget is adopted on a cash basis of accounting and laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

MARSHALL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1998 (Continued)

Note 1. (Continued)

E. Cash and Investments (Continued)

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 8.65 percent. Hazardous covered employees are required to contribute 7 percent of their salary to the plan. The county's contribution rate for hazardous employees was 18.21 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits

The county maintains deposits with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to law, the depository institution should pledge sufficient securities as collateral which, together with FDIC insurance, equals or exceeds the amount on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge of securities should be evidenced by an agreement that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. This agreement, signed by both parties, must be sufficient to create an enforceable and perfected security interest in the collateral under Kentucky law. The county met the requirements stated above, and as of June 30, 1998, deposits were fully insured or collateralized at a 100% level with securities held by the county's agent in the county's name.

MARSHALL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1998 (Continued)

Note 4. Lease-Purchase Agreement

The county has entered into the following lease-purchase agreement:

Description	Annual Paymei	nt	Length of Agreement	Ending Date	g	Amount		
Excavator	\$	69,603	36 Months		11/10/99	\$	69,603	

Note 5. Commitments and Contingencies

The county is contingently liable for bonds. Marshall County and the City of Benton issued bonds for Mid-America Homes (the company) to acquire, construct, and equip a new facility for the purpose of manufacturing modular housing. The bonds were issued February 1, 1995 in the aggregate amount of \$2,000,000 at interest rates of 5.5% to 7.5%. The company will make payments to the Trustee. If the company does not make payment as required the county is 50% liable for any outstanding principal. The principal amount owed at June 30, 1998 is \$2,000,000.

Note 6. Insurance

For the fiscal year ended June 30, 1998, Marshall County was a member of the Kentucky Association of Counties' All Lines Insurance Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.



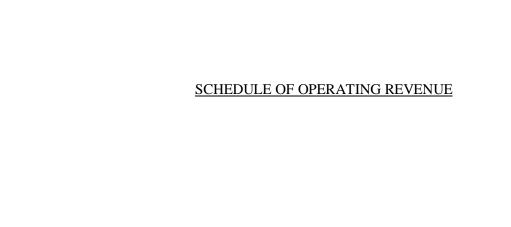
COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

MARSHALL COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 1998

Budgeted Funds	Ope	geted rating enue	Actu Oper Reve	rating	Over (Under) Budget		
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund Community Development Block Grant Occupational Tax Funds Emergency 911 Fund Building Inspector Fund	\$	2,904,410 1,055,074 1,029,875 24,056 576,000 3,011,000 394,750 20,500	\$	3,296,972 1,263,701 980,426 24,757 360,527 3,300,124 324,979 21,372	\$	392,562 208,627 (49,449) 701 (215,473) 289,124 (69,771) 872	
Totals	\$	9,015,665	\$	9,572,858	\$	557,193	
Reconciliation Total Budgeted Operating Revenue Above					\$	9,015,665	
Add: Budgeted Prior Year Surplus						2,105,502	
Total Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures					\$	11,121,167	





MARSHALL COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1998

	Totals (Memorandum Only)		General Fund		Road and Bridge Fund		Jail Fund	
Revenue From Local Taxes and Excess Fees								
Sheriff:								
Taxes	\$	768,883	\$	768,883	\$		\$	
Tangible Personal Property		291,682		291,682				
Excess Fees - 1997		81,158		81,158				
Franchise Tax		76,726		76,726				
County Clerk:								
Deed Transfer Tax		64,831		64,831				
Delinquent Taxes		14,741		14,741				
Excess Fees - 1998		225,948		225,948				
Tangible Personal Property Taxes:								
County Clerk		237,834		237,834				
Occupational Employment Tax		3,241,819						
Garbage Disposal License Fee		476,592		476,592				
In Lieu of Taxes:								
Tennessee Valley Authority		212,331		212,331				
Electric Plant Board		2,499		2,499				
Bank Deposits Franchise Tax		92,906		92,906				
Totals	\$	5,787,950	\$	2,546,131	\$	0	\$	0_
Federal Receipts - City of Paducah								
Western Area Narcotics Team	\$	22,575	\$	22,575	\$	0	\$	0
Federal Receipts								
Community Oriented Policing								
Services Grant	\$	39,129	\$	39,129	\$		\$	
Universal Hiring Program Grant	Ψ	20,065	Ψ	20,065	Ψ		Ψ	
Problem Solving Partnership Grant		29,140		29,140				
Disaster and Emergency Assistance		27,170		27,170				
Grants - Coordinator Salary		9,799		9,799				
- Flood Relief		7,764		7,177				
1 1000 Renet		,,,,,,						

Local Government Economic Assistance Fund	Community Development Block Grant Fund	Occupational Tax Administrator Fund	Occupational Tax Fund	Emergency 911 Fund	Building Inspection Fund
\$	\$	\$	\$	\$	\$
		3,241,819			
\$ 0		\$ 3,241,819	\$ 0		\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

\$

\$

\$

\$

\$

\$



	Public Properties Corporation Fund	Ambulance Service Fund	Service		
Revenue From Local Taxes and Excess Fees					
Sheriff:					
Taxes	\$	\$			
Tangible Personal Property		·			
Excess Fees - 1997					
Franchise Tax					
County Clerk:					
Deed Transfer Tax					
Delinquent Taxes					
Excess Fees - 1998					
Tangible Personal Property Taxes:					
County Clerk					
Occupational Employment Tax					
Garbage Disposal License Fee					
In Lieu of Taxes:					
Tennessee Valley Authority					
Electric Plant Board					
Bank Deposits Franchise Tax					
Totals	\$	0 \$	0		
Federal Receipts - City of Paducah					
Western Area Narcotics Team	\$	0 \$	0		
<u>Federal Receipts</u>					
Community Oriented Policing					
Services Grant	\$	\$			
Universal Hiring Program Grant	Ψ	Ψ			
Problem Solving Partnership Grant					
Disaster and Emergency Assistance					
Grants - Coordinator Salary					
- Flood Relief					

	Tot (M On	emorandum	General		Road and Bridge Fund		Jail Fund	
Federal Receipts (Continued)								
Community Development Block Grants- Exceptional Center Projec	1 \$	360,527	\$		\$		\$	
Totals	\$	466,424	\$	98,133	\$	0	\$	0
Kentucky State Treasurer								
Jail: Allotments Medical Allotments Driving Under The Influence Fees Housing State Prisoners Court Costs, Jail Operation Jail Contract with Other Counties Community Services County Road Aid Truck License Distribution Courthouse Rental - Administrative Office of the Courts Refunds: Dog License	\$	52,909 9,008 15,137 597,803 16,100 35,713 9,861 1,052,612 151,651 70,048	\$	70,048 86	\$	1,052,612 151,651	\$	52,909 9,008 15,137 597,803 16,100 35,713 9,861
Insurance Reimbursement Severance Taxes: Coal Board of Assessments Grants:		16,619 24,386 600		16,619				
Department of Local Government - Flood Relief Hospital Grant Disaster and Emergency Services Assistance Grant -		7,764 171,674		171,674				
Coordinator Salary Highway Safety Grant		3,161 13,845		3,161 13,845				

Local Government Economic Assistance Fund	Community Development Occupational Block Tax Occupational Grant Administrator Tax Fund Fund Fund		Emerge 911 Fund	ncy	Building Inspection Fund					
Tund	1 411	<u> </u>	Tunu		Tund		Tuna		Tunu	
\$	\$	360,527	\$		\$		\$		\$	
\$ 0	\$	360,527	\$	0	\$	7,764	\$	0	\$	0
\$	\$		\$		\$		\$		\$	

24,386

Public	
Properties	Ambulance
Corporation	Service
Fund	Fund

\$



	Totals (Memorandum Only)		Gei Fur	neral nd	Road and Bridge Fund		Jail Fund	
Kentucky State Treasurer (Continued)								
Ambulance Grant Kentucky Local Correctional	\$	6,797	\$	6,797	\$		\$	
Facilities Construction Authority		161,219					· 	161,219
Totals	\$	2,416,993	\$	282,830	\$	1,204,263	\$	897,750
Miscellaneous Revenue								
Interest	\$	143,856	\$	37,700	\$	32,453	\$	14,628
Circuit Court Clerk:		27.072						27.072
Work Release Jail:		37,073						37,073
Telephone Commission Refunds		23,526						23,526
Reimbursements:		23,520						25,520
Exceptional School		194,532		194,532				
Road Work for Others		4,485				4,485		
Road Signs		503				503		
Licenses and Permits:								
Building Inspection		21,200						
Cable TV Franchise		59,787		59,787				
Donations		1,092						
911 Fees		311,396						
Telephone Commission		3		3				
Surplus Machinery/Equipment Sales		6,695				6,695		
Insurance Proceeds		13,378				8,948		4,430
Miscellaneous Items		70,114		55,281		6,354		3,019
Totals	\$	887,640	\$	347,303	\$	59,438	\$	82,676
Total Operating Revenue	\$	9,581,582	\$	3,296,972	\$	1,263,701	\$	980,426

Local Government Economic Assistance Fund	Community Development Block Grant Fund	Occupational Tax Administrator Fund	Occupational Tax Fund	Emergency 911 Fund	Building Inspection Fund
\$	\$	\$	\$	\$	\$
\$ 24,386	\$ 0	\$ 7,764	\$ 0	\$ 0	\$ 0
\$ 371	\$	\$	\$ 42,777	\$ 8,123	\$ 172

21,200

311,396

 	 	 	 	 5,460	
\$ 371	\$ 0	\$ 0	\$ 42,777	\$ 324,979	\$ 21,372
\$ 24,757	\$ 360,527	\$ 3,249,583	\$ 50,541	\$ 324,979	\$ 21,372

	Public Prope Corpo Fund	rties	Ambu Servic Fund	ulance ce
Kentucky State Treasurer (Continued)				
Ambulance Grant Kentucky Local Correctional Facilities Construction Authority	\$		\$	
Totals	\$	0	\$	0
Miscellaneous Revenue				
Interest Circuit Court Clerk: Work Release	\$	7,632	\$	
Jail: Telephone Commission Refunds Reimbursements: Exceptional School Road Work for Others Road Signs Licenses and Permits: Building Inspection Cable TV Franchise Donations 911 Fees Telephone Commission Surplus Machinery/Equipment Sales				1,092
Insurance Proceeds Miscellaneous Items				
Totals	\$	7,632	\$	1,092
Total Operating Revenue	\$	7,632	\$	1,092

COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

MARSHALL COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND						
General Government						
Office of County Judge/Executive: Salaries- County Judge/Executive Deputy County Judge/Executive Secretaries Other Salaries Office Materials and Supplies Equipment Repair Telephone	\$	48,399 4,500 35,000 15,000 13,000 1,000 2,500	\$	48,313 4,451 27,857 1,536 11,982 630 1,813	\$	86 49 7,143 13,464 1,018 370 687
Travel New Office Equipment		7,000 3,000		5,798		1,202 3,000
Office of County Attorney: Salaries- County Attorney Assistant County Attorney Secretaries Office Materials and Supplies Telephone Travel		27,123 11,154 14,000 1,000 2,000 1,000		27,055 11,149 13,096 623 1,692		68 5 904 377 308 1,000
Office of County Clerk: Tax Bill Preparation Office Materials and Supplies Equipment Repair New Office Equipment Telephone Historic Preservation		3,000 27,000 1,000 6,000 4,000 1,000		25,801 85 5,128 3,828		3,000 1,199 915 872 172 1,000
Office of Sheriff: Deputies Salaries Bond Materials and Supplies New Motor Vehicles Telephone		235,000 1,200 17,000 71,000 15,000		220,981 15,868 70,686 7,872		14,019 1,200 1,132 314 7,128

	Final Budget		Budgete Expend		Under (Over) Budget	
GENERAL FUND (Continued)			•			
General Government (Continued)						
Office of County Coroner: Salaries-						
County Coroner	\$	6,352	\$	6,303	\$	49
Deputy Coroner		8,262		8,048		214
New Office Equipment		1,000		666		334
Office Materials and Supplies		1,500		1,310		190
Travel		9,000		8,032		968
Fiscal Court:						
Commissioners-						
Salaries		74,443		74,380		63
Travel		4,500		1,735		2,765
Office of Property Valuation Administrator:						
Statutory Contribution		54,000		53,658		342
Office of Board of Assessment Appeals:						
Salaries		1,400		900		500
Office of County Treasurer:						
Salaries-						
County Treasurer		41,079		40,880		199
Other Salaries		22,360		21,360		1,000
Bond		1,400		1,396		4
Office Materials and Supplies		5,500		5,005		495
New Office Equipment		4,000		1,098		2,902
Telephone		24,500		23,834		666
Travel		500		15		485
County Law Library:						
Law Librarian Salary		1,200		1,200		
Elections:						
Per Diem-						
Election Commissioners		10,000		9,656		344
Election Officers		15,000		1,675		13,325
Polling Places		1,400		500		900

	Final Budget	Final Budgeted (Over		Under (Over) Budget	
GENERAL FUND (Continued)					
General Government (Continued)					
Elections: (Continued)	Φ	10,000	¢ 1.20) 1	0.760
Election Ballot Instructions New Office Equipment	\$	10,000 1,000	\$ 1,23	31 \$	8,769 1,000
Miscellaneous Expense		1,000			1,000
Wiscenaneous Expense		1,000			1,000
Planning and Zoning:					
Salaries		46,945	46,12	28	817
Office Materials and Supplies		500	19	90	310
Travel		1,500	1,22		280
Telephone		1,000	54	19	451
New Office Equipment		500			500
Economic Development:					
Action Inc.		15,000	8,00	00	7,000
Tennessee - Tom Bidbey		5,000	5,00	00	·
Courthouse:					
Janitor Salary		109,000	103,05	59	5,941
Temporary/Part-time Help		215,000	193,02		21,975
Maintenance to Building And Grounds		48,000	38,81	8	9,182
Building Maintenance Supplies		15,000	13,59	97	1,403
Repairs		5,000	1,39	94	3,606
Utilities		41,000	38,95		2,050
Materials and Supplies		11,000	10,63	31	369
New Equipment		2,000			2,000
Miscellaneous		3,500	3,37	17	123
Other County Properties:					
Hardin Senior Center		12,000			12,000
Utilities - Other County Buildings		25,000	17,55	58	7,442
County Detention Center:					
Utilities		42,000			42,000
County Fire Department:					4 -0
Membership Fees		6,100	5,63	32	468

(Final Budget	Final Budgeted (Over Budget Expenditures Budget				
GENERAL FUND (Continued)						
General Government (Continued)						
Disaster and Emergency Services: Director Salary Emergency Materials and Supplies Utilities Miscellaneous	\$	19,950 20,000 11,000 500	\$	19,921 18,251 9,117 122	\$	29 1,749 1,883 378
Ambulance Service: Salaries Ambulances		245,370 90,000		228,674 86,540		16,696 3,460
Forestry Fire Protection: Kentucky State Treasurer		1,800		1,670		130
Office of Public Defender: Contribution		3,401		3,401		
General Health and Sanitation						
Pest Control		1,000		985		15
Dog Control: Salaries Humane Society Animal Food and Supplies		11,000 25,000 1,000		10,800 24,330		200 670 1,000
Solid Waste Collection: Contracted Services		100,000		100,000		
Social Services						
County Hospital: Health Care Physicals Mental Health Services		3,000 13,000 500		3,000 12,128		872 500
Service to Indigents: Contribution		2,000		1,447		553

(Continued)			Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
Social Services (Continued)						
Senior Citizens Program: Contribution	\$	47,500	\$	44,589	\$	2,911
Services to Children and Youth: Contribution		10,000		255		9,745
Other Social Services: Exceptional School Salaries		230,000		223,345		6,655
Recreation and Culture						
Parks:		21.000		20.440		
Materials and Supplies		21,000		20,449		551
Other Recreation Programs		50,000		47,907		2,093
<u>Administration</u>						
Contingent Appropriations:						
Reserve for Transfers		1,179		20.272		1,179
State Auditors County Insurance		30,000 167,000		29,373 166,111		627 889
Membership Dues		30,000		23,225		6,775
Payments to Government Agencies		5,000		23,223		5,000
Fringe Benefits:						
County Contributions-						
Social Security		145,000		136,856		8,144
Retirement		210,000		202,404		7,596
Health Insurance		450,000		405,335		44,665
Worker's Compensation Unemployment Insurance		55,000 25,000		52,754		2,246 25,000
Chemployment insurance	-	43,000				25,000
Total General Fund	\$	3,496,517	\$	3,129,243	\$	367,274

	Final Budge	t	Budgeted Expenditures		Under (Over) Budget	
ROAD AND BRIDGE FUND						
Roads						
Office of Road Supervisor/Engineer:						
Salaries-						
Road Supervisor	\$	42,354	\$	42,354	\$	
Assistant Road Supervisor		85,453		56,982		28,471
Other Salaries		47,179		45,248		1,931
Office Materials and Supplies		15,000		13,595		1,405
Telephone		5,000		4,543		457
Travel		8,500		7,294		1,206
New Office Equipment		1,000				1,000
Road Maintenance:						
Road Labor Salaries		629,013		613,157		15,856
Machinery and Equipment-						
New Road Machinery		90,000		85,079		4,921
Materials		62,000		48,496		13,504
Safety Boots		11,000		4,832		6,168
Contract Paving		315,000		314,904		96
Equipment Leases		30,000				30,000
Bridges, Culverts, Sewers		75,000				75,000
Health Services (Physicals)		9,000		8,078		922
Utilities		23,000		18,050		4,950
Construction		95,000		91,220		3,780
Miscellaneous		16,000		13,881		2,119
Administration						
Contingent Appropriations:						
Reserve for Budget Transfers		12,033				12,033
Fringe Benefits:						
County Contributions-						
Social Security		56,075		52,427		3,648
Health Insurance		66,500		62,933		3,567
Total Road and Bridge Fund	\$	1,694,107	\$	1,483,073	\$	211,034

	Final Budget	Final Budgeted (Ov		Under (Over) Budget		
JAIL FUND						
Protection to Persons and Property						
Office of Jailer:						
Personnel Services-						
Salaries-	Ф	40.200	ф	40.212	Ф	0.6
Jailer Lilb	\$	48,399	\$	48,313	\$	86
Jail Personnel		454,826		390,857		63,969
Administrative Personnel		20,595		19,391		1,204
Food Service Personnel		48,037		44,270		3,767
Overtime Pay		15,000		8,640		6,360
Work Release		15,000		13,378		1,622
Operations-		11 000		10.224		(((
Cleaning Supplies		11,000		10,334		666 5 000
Equipment Repair		5,000		72 100		5,000
Food		85,000		73,109		11,891
Jail Linens		20,595		11,791		8,804
Maintenance and Repairs		10,000		3,315		6,685
Office Supplies		4,500		3,526		974
Office Equipment		2,000		1 407		2,000
Prisoner Clothing		4,000		1,487		2,513
Pest Control		1,000		873		127
Routine Medical		60,000		39,525		20,475
Staff Uniforms		3,000		2,212		788
Staff Training And Travel		2,986		1,229		1,757
Telephone		3,500		2,686		814
Utilities		66,250		65,124		1,126
Washer and Dryer		25,000		20,918		4,082
Miscellaneous		6,000		5,856		144
Juvenile Detention						
Personnel Services-						
Salaries-						
Juvenile Officer		29,900		29,467		433
Operations-				*		
Housing Prisoners - Other Counties		90,000		78,822		11,178
Office Materials and Supplies		500		38		462
Telephone		500		174		326
Travel		6,000		5,688		312

(Continued)					TT 1	
			Budgeted Expenditures		Unde (Ove Budg	er)
JAIL FUND (Continued)						
<u>Administration</u>						
Contingent Appropriations: Reserve for Budget Transfers	\$	98,318	\$		\$	98,318
Fringe Benefits: County Contributions- Retirement Social Security		155,220 47,067		89,387 36,880		65,833 10,187
Social Security		47,007		30,000		10,167
Total Jail Fund	\$	1,339,193	\$	1,007,290	_\$	331,903
LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND						
Road Maintenance: Road Materials	\$	24,056	\$	21,000	\$	3,056
COMMUNITY DEVELOPMENT BLOCK GRANT FUND						
Capital Projects: Exceptional Center Project	\$	576,000	\$	365,130	\$	210,870
OCCUPATIONAL TAX FUND						
General Government						
Office of Tax Administrator: Secretary Salary Computer Software Development Postage and Office Supplies Bond Printing Travel Computer Equipment	\$	34,900 500 2,500 1,000 2,500 1,000 4,000	\$	33,995 360 761 2,077 3,117	\$	905 500 2,140 239 423 1,000 883
		.,000		-,,		000

(Continued)					Under	
	Final	В	udgeted		(Over)	
	Budget		xpenditu		Budget	
OCCUPATIONAL TAX FUND (Contin	ued)					
General Health and Sanitation						
Refuse District:						
Landfill Operations	\$	400,000	\$	300,0	00 \$	100,000
Exceptional Center Van		23,000		22,8	34	166
County Museum		63,000		62,5		500
Social Services						
Office of Sheriff:						
Contribution		50,000		50,0	00	
Roads						
Road Maintenance:						
Contract Paving		900,000		856,5		43,492
Gas and Oil		100,000		61,2	51	38,749
Road Materials		786,000		785,2	49	751
Pipe, Sewer, and Bridges		150,000		123,4	48	26,552
Parts and Repairs		165,000		163,3	70	1,630
Equipment		212,000		211,7	33	267
Salt Storage Building		18,000		17,0	04	996
Miscellaneous		6,000		5,4	84	516
Other County Liabilities						
Industrial Revenue Bond:						
Contingent Liability		75,000		3,8	81	71,119
Capital Projects						
Buildings and Construction:						
Exceptional Center		250,000		240,5	38	9,462
County Parks		250,000		184,3	26	65,674

OCCUPATIONAL TAX FUND (Continu	Final Budget		Budgete Expend	ed (Jnder Over) Budget	
Administration	<u>,</u>					
Contingent Appropriations: Reserve for Budget Transfers	\$	70,044	1 \$		\$	70,044
Fringe Benefits: County Contributions- Retirement Social Security		4,000 2,600		2,940 2,357		1,060 243
Total Occupational Tax Fund	\$	3,571,044	4 \$	3,133,733	\$	437,311
EMERGENCY 911 FUND						
Protection to Persons and Property						
Salaries Advertising Computer Development Office Supplies Uniforms Postage Dues and Subscriptions Telephone Travel and Training Maintenance Communication Equipment Office Equipment Miscellaneous Administration	\$	183,250 500 20,000 3,000 2,500 500 76,000 4,000 20,000 35,000 4,000 1,000))))))))	171,639 774 725 78 63,337 2,428 9,317		11,611 500 19,226 2,275 2,422 500 500 12,663 1,572 10,683 35,000 4,000 1,000
Contingent Appropriations: Reserve for Budget Transfers		15,250)			15,250

	Final Budge		Budget Expend	ed (Jnder Over) Budget	
EMERGENCY 911 FUND (Continued)			•		<u> </u>	
Administration (Continued)						
Fringe Benefits: County Contributions-						
Retirement Social Security	\$	16,000 13,250		14,573 11,748		1,427 1,502
Total Emergency 911 Fund	\$	394,750) \$	274,619	\$	120,131
BUILDING INSPECTION FUND						
Inspection Fees	\$	25,500) \$	20,141	\$	5,359
TOTAL BUDGET - ALL FUNDS	\$	11,121,167	7 \$	9,434,229	\$	1,686,938



SCHEDULE OF UNBUDGETED EXPENDITURES

MARSHALL COUNTY SCHEDULE OF UNBUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998

	Occupational			
	Tax			
	Admii	nistrator	Ambulaı	nce
Expenditure Items	Fund		Fund	
Refunds	\$	35,405	\$	
Supplies				90
Donations				400
Fees				40
Miscellaneous		979		309
Totals	\$	36,384	\$	839



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Mike Miller, County Judge/ Executive Members of the Marshall County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Marshall County, Kentucky, as of and for the year ended June 30, 1998, and have issued our report thereon dated March 17, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Marshall County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Marshall County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - March 17, 1999

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Mike Miller, County Judge/Executive Members of the Marshall County's Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And Internal Control Over Compliance In Accordance With OMB Circular A-133

Compliance

We have audited the compliance of Marshall County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 1998. Marshall County's major federal programs are identified in the Schedule of Expenditures of Federal Awards. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Marshall County's management. Our responsibility is to express an opinion on Marshall County's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Marshall County's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Marshall County's compliance with those requirements.

In our opinion, Marshall County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1998.

Internal Control Over Compliance

The management of Marshall County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Marshall County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Honorable Mike Miller, County Judge/Executive Members of the Marshall County's Fiscal Court Report On Compliance With Requirements Applicable To Each Major Program And Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

Internal Control Over Compliance (Continued)

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management and federal awarding agencies and passthrough entities. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed – March 17, 1999

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

MARSHALL COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Fiscal Year Ended June 30, 1998

A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Marshall County.
- 2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Marshall County were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal award programs for Marshall County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Marshall County reported in Part C of this Schedule.
- 7. The programs tested as major programs included: Community Development Block Grant
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Marshall County was not determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

REPORTABLE CONDITIONS

None

NONCOMPLIANCES

None

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM AUDIT

None



SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

MARSHALL COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Fiscal Year Ended June 30, 1998

Federal Grantor			
Program Title	Pass-Through		
Grant Name (CFDA #)	Grantor's Number	Expe	nditures
Cash Programs			
U. S. Department of Housing			
Passed-Through State Department of Local Government: Community Development Block			
Grants- Exceptional Center Project (CFDA #14.228)	B-95-DC-21-0001(020) B-96-DC-21-0001 (043)	\$	314,475 50,655
U.S. Department of Justice			
Passed-Through State Justice Cabinet: Community Oriented Policing Services Grant			
(CFDA #16.711) Universal Hiring Program Grant	NA		39,129
(CFDA #16.711)	NA		20,065
Problem Solving Partnership Grant (CFDA #16.710)	NA		29,140
Passed-Through City of Paducah: Western Area Narcotics Team Grant	N.A		22.575
(CFDA #16.592)	NA		22,575
U.S. Federal Emergency Management Agency			
Passed-Through State Department of Military Affairs: Disaster and Emergency Assistance Grant- Coordinator Salary			
(CFDA #83.534)	NA		9,799
Total Cash Expenditures of Federal Awards		\$	485,838

See notes to the schedule of expenditures of federal awards.

MARSHALL COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Fiscal Year Ended June 30, 1998

Note 1 - Basis of Presentation

This schedule is presented on a cash basis.

Note 2 - The total federal expenditures for Community Development Block Grants consist of:

Subrecipient	<u>Number</u>	ss-through ant Amount
Department for Local Government	B-95-DC-21-0001 (020)	\$ 500,000
Department for Local Government	B-96-DC-21-0001 (043)	\$ 126,000

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE

MARSHALL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE

MARSHALL COUNTY FISCAL COURT

The Marshall County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Name

County Judge/Executive

Name

County Treasurer